



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		VIDYA VIKAS ARTS, COMMERCE AND SCIENCE COLLEGE, SAMUDRAPUR
Name of the head of the Institution		Dr. R. R. Bobhate
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07151225560
Mobile no.		8329202622
Registered Email		vidya_vikascoll@rediffmail.com
Alternate Email		dr.ambatkar@rediffmail.com
Address		Main Road Samudrapur
City/Town		Samudrapur
State/UT		Maharashtra
Pincode		442305

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. M. S. Ambatkar
Phone no/Alternate Phone no.	01757225560
Mobile no.	9423634727
Registered Email	iqacvidyavikascollege@gmail.com
Alternate Email	dr.ambatkar@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.vidyavikascollege.com/wp-content/uploads/2021/10/AOAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.vidyavikascollege.com/wp-content/uploads/2021/10/Academic-Calendar-2019-20.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.10	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	01-Apr-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Guest Lecture on Sakham and Sanskar	27-Sep-2019 1	113
Introduction of New Certificate Course	06-Dec-2019 90	76
Guest Lecture on Skill Development	26-Sep-2019 1	96
Workshop on IPR	10-Jul-2019 1	52
Regular Meetings of IQAC	18-Jan-2020 1	13
Regular Meetings of IQAC	07-Oct-2019 1	13
Regular Meetings of IQAC	19-Jul-2019 1	16

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institute	NA	UGC	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Regular meeting of Internal Quality Assurance Cell (IQAC).
- One day workshop on IPR on 10 July 2019.
- MoU sign with MAK College, Hinganghat for faculty exchange.
- Guest Lecture under different courses.
- Feedback from students, parents and alumni collected, analyzed and used for improvements.
- Timely submission of Annual Quality Assurance Report (AQAR) to NAAC.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Cultural Activities on the occasion of science day	Poster Competition was organized, student seminar activity competed etc.
Landscape Development	Completed
To Start the University Certificate Course	Courses Started
Submission of AQAR report 2018- 2019	Submitted AQAR report on the schedule time
Infrastructure Development	Construction under progress
Regarding the Annual Plan, intimation of yearly schedule of the college to the teaching nonteaching staff and students of the college at the beginning of the year through distribution of academic calendar	All the activities as per schedule had been completed

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

07-Mar-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management Information System of Higher Educational Institution To portray the status of higher education in

Maharashtra State, Department of Higher and Technical Education, Govt. of Maharashtra has endeavored to collect higher educational statistics through web based Management Information System. This covers all the Institutions in the State which are pertaining higher education in streams Arts, Science, Commerce, Education, Law and other Non AICTE Courses. Data is being collected on several parameters such as teachers, student enrollment, programmes, examination results, education finance, infrastructure etc. This web based MIS uses computer technology to provide information and decision support to Universities and helping them becomes more effective. Currently operational Nine Modules. 1. Set Year For Entering Data. 2. General Details Of The Office/Institute. 3. Details Of Course Conducted In The Institution. 4. Details Of Institute Courses Division And Grants. 5. Total Approved Seats. 6. Details Of Approved Seats, Designation Wise. 7. Details Of Approved Seats Subject wise. 8. Details Of Employee, Employee wise. 9. Salary Details Of Employee, Employee Wise.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Vidya Vikas Arts Commerce & Science College, Samudrapur Dist- wardha(MS) is affiliated to Rashtarasant Tukadoji Maharaj Nagpur University, Nagpur. The institution has to implement the curriculum designed by the university. The university frames the curriculum through BOS and other concerning departments and the affiliated colleges have to follow it. Some of the faculties of the institution have played vital role in designing syllabus. The college offers vivid programmes at UG and PG level such as BA, B.Com, B.Sc, MA, M.Com, M. Sc.,etc. For employability and skill development, the college has introduce some certificate courses. The implementation of the curriculum and its delivery is executed through following strategies: • In the beginning of every academic session staff meeting is organised and various committees are formed. • Each faculty prepares teaching plan and theory, practical classes are conducted accordingly. • The college assesses the students at regular interval through test examinations and assignments. Besides regular classroom learning guest lectures, industrial visit and educational tours, etc. are organised. • Extra-curriculum and social awareness activities are conducted at regular interval through NSS, Sanskrutik Mohotsav, Life Long Learning and Extension, etc. • Environmental study is apart of the curriculum and it is compulsory subject for B.A. II, B Com II and B.Sc II and the college tries to develop ecofriendly and green campus. • YCMOU center is available as one of the academic supplementary

programmes at UG and PG level. • In order to keep update knowledge, faculties are encouraged to participate in Conference, Seminar, Workshop, Refresher and Orientation programmes etc.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Vermicompost	-	04/11/2019	90	Employability	-
Certificate Course in Beauty Culture	-	04/11/2019	90	Employability	Yes
Certificate Course in Spoken English	-	04/11/2019	90	Employability	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Computer Science	09/08/2019
MSc	Mathematics	09/08/2019
MSc	Botany	09/08/2019
MA	Sociology	03/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Sociology	03/07/2019
MSc	Botany	09/08/2019
MSc	Mathematics	09/08/2019
BSc	Computer Science	09/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	76	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defence of Womens	16/08/2019	35

Home Base Nursery Business	16/08/2019	40
Bhasha Sanskruti	16/08/2019	42
Matadan Janjagruti	16/08/2019	51
Kaushlay Vikas	16/08/2019	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Chemistry	4
MCom	Commerce	59
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution has well planned mechanism for the feedback and its utilization for overall development of the institution. The feedback of the students is received at the end of the session 2019-2020. The feedback is obtained manually as well as online through web link. The analysis of student's feedback along with suggestions given by students is taken into account for future development. Feedback is also collected from alumni and parents during their meet organized by the institution. The feedback forms have been analyzed and suggestions of alumni and parents are taken into consideration. The different areas where improvements required are discussed with committees, departments for necessary action.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Science	804	589	589
BCom	Commerce	684	435	435
BA	Arts	1024	727	727
MA	History	160	51	51
MA	Sociology	160	96	96
MA	Marathi	80	15	15

MCom	Commerce	160	143	143
MSc	Chemistry	44	27	27
MSc	Botany	22	19	19
MSc	Math	22	22	22
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1751	334	30	5	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
35	35	5	3	1	1

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the institution has a mentoring system. The tutor-ward system has already existed in the institution. Now, this system is given a new name i.e. mentor-mentee system. After the completion of the admission process, the principal of the institution assigns the responsibility of mentees to the concerned mentor. With this responsibility, the principal hand over the progressive and psychological wellbeing of the mentees. Then the mentor organized a meeting of the mentees and enlighten them about the institution and its rules and regulation. The mentor informs them that they can come to him/her whenever they face any problem in the institution. When a mentee comes to the mentor, he/she tries to solve the problems of the mentee. Most of the time, the mentor has solved the economical, emotional, and official problems of mentees. Sometimes, the principal carries forward the responsibilities of the previous mentees to the same mentor for the next academic session and sometimes, due to changes in the number of admitted students, the principal changes mentors and mentees. Besides these, the institute has formed a career guidance cell for the welfare of the mentees. The members of this cell are always ready to guide the mentees. They help them how to choose a proper career. They help them how to face competitive examinations. They interact with other institutions and try to bring them to our campus for guidance and sometimes placements.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2085	35	1 : 60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	35	12	1	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NA	Assistant Professor	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	Commerce	IV	11/05/2020	28/11/2020
MSc	Botany	II	02/05/2020	09/10/2020
MA	Sociology	II	27/04/2020	09/09/2020
BSc	Science	VI	15/06/2020	23/11/2020
BCom	Commerce	VI	27/04/2020	09/09/2020
BA	Arts	VI	29/04/2020	09/09/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The university has given the internal assessment of 20 marks for the UG students. According to the guidelines given by the university for the various programme, the faculty gives various assignments to the students. Besides this, the faculties take the various unit test for assessment of the students. Some departments used RBPT tool in which the faculty makes a presentation on the topics which are given in the curriculum. Assessment of the students is also done on the basis of seminars wherein they are allowed to use the PowerPoint presentation. Through this, teachers evaluate their vocabularies and the topics knowledge. The study tour, industrial visits are also organized by some of the departments to promote their practical knowledge. As far as Post Graduate students are concerned, their internal assessments are done on the basis of project work, fieldwork, seminar and presentations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is prepared in accordance with the academic calendar of the university. The principal organized a meeting at the beginning of the session and discusses the dates and programmes of the academic calendar with staff. After discussion, and the formation of an academic calendar, different activities are organized in the institution. The academic calendar contains the tentative schedule of admission dates, dates of examinations form submissions, national state-level local holidays, etc. It also includes a tentative schedule of various programmes, organized by NSS, physical educations departments, science department, arts and commerce departments are includes in the academic calendar. The calendar gives a tentative schedule of their various programme like educational tours etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.vidyavikascollege.com/po-pso-co/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nil	MCom	Commerce	59	58	98.31
Nil	MSc	Chemistry	4	4	100
Nil	MA	History	20	20	100
Nil	MA	Marathi	15	13	86.67

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.vidyavikascollege.com/wp-content/uploads/2021/10/Student_Feedback-2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
International Projects	0	0	0	0
Any Other	0	0	0	0

(Specify)				
Total	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IPR	Department of Chemistry, Mathematics And Marathi	10/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	01/07/2019	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Na	NA	NA	NA	NA	01/07/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Departments of Mathematics	1
Departments of Commerce	1
Departments of Marathi	2
Departments of 1	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Departments of Arts, Commerce Science	6	00
International	Departments of Arts, Commerce Science	17	1.10
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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English	1
Chemistry	1
Martahi	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
On the transition to the antiferromagnetic pattern in coupled logistic lattice in 2- dimensions. (130054-1- to 130054-6)	Nitesh D. Shambharkar and Prashant M. Gade	0.40	2019	1	Vidya Vikas Arts, Commerce Science College Samudrapur	0
Universality of the local persistence exponent for models in the directed Ising class in one dimension. (032119-1 to 032119-11)	Nitesh D. Shambharkar and Prashant M. Gade	Physical Review- E Impact Factor 2.296	2020	1	Vidya Vikas Arts, Commerce Science College Samudrapur	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi	4	3	0	0

nars/Workshops				
Presented papers	4	3	0	0
Resource persons	0	0	7	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION CAMP	NSS	8	200
SELF DEFENCE FOR WOMEN	NSS	12	150
ANIMAL DIOGNOSIS CAMP	NSS	8	200
Health Checkup Camp	NSS	8	200
Womens Awareness Camp	NSS	8	200
Plantation	NSS	8	200
Lifelong Learning	Lifelong Learning Extension Activity	3	26
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS Activity	Appriciation Lators	By GOs and NGOs	200
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS Activity	NSS	NSS Camp	8	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
research, faculty exchange, student	2125	Institute	30

exchange

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
internship, on-the- job training, project work, sharing of research facilities	internship, on-the- job training, project work, sharing of research facilities	institution/ industry /research lab	01/06/2019	31/05/2020	2135

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Matoshri Ashatai Kunawar College of Womens Hinganghat	01/03/2020	Faculty Exchange (Guest Lecture)	2
Tulaskar Hospital Hinganghat	02/03/2020	To reduce contamination in surrounding.	7

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1	38.2

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Nil

Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Lib AUto	Partially	10.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3207	808783	308	115191	3515	923974
Reference Books	2937	2032475	90	68557	3027	2101032
e-Books	129746	24340	600000	5900	729746	30240
Journals	154	198310	21	59466	175	257776
e-Journals	107216	29340	164300	5900	271516	35240
Digital Database	0	0	0	0	0	0
CD & Video	2	5000	0	0	2	5000
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others (specify)	15	1980	0	0	15	1980
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	01/06/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	17	26	7	0	18	9	50	10
Added	0	0	0	0	0	0	0	0	0
Total	54	17	26	7	0	18	9	50	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	https://www.vidyavikascollege.com/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
188124	156770	821318.2	684426

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

All the individual Departments particularly the science departments primarily take care of the laboratories instruments and equipment. In addition to this the college office is also timely maintains the equipment's. Any break down ,damage or minor fault in the equipment's is immediately reported to the office for repair. The college has taken necessary action for repairing/maintenance work is done throughout the year. To keep the instruments and equipment in good working conditions and for the smooth functioning of the academic activities ,the college has done AMC's of the equipment's with various agencies. Regarding maintenance, every year principal of the collage and superintendent review the AMC's which is to be recognized and which will be continued for the sub sequent years. The college has constituted LMC/CDC for accessing the physical status of the equipment's and supported facilities in the collage. The principal and superintendent of college have been made various provisions regarding the budget and put in front of the LMC/CDC for final approval. Every year the principal of the college asked each head of the department to submit the requirements at the starting of academic session, and accordingly the budget has been prepared after inviting the requirements from various departments ,infrastructure, office, sports, library etc. The final prepared budget is placed before LMC/CDC for the discussion and final approval. As per the requirements of the different equipment's / instruments, the office invites quotations / bids from different reputed agencies in sealed envelopes. The invited quotations/ bids are placed and open in front of college purchase committee for the comparison of rates of products. Among these quotation, which

have comparatively lowest rate can be finalized and recommended to the college for the purchase.

<https://www.vidyavikascollege.com/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Free Sheep and GOI	1367	6080445
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga And Meditation	11/03/2020	143	Vidya Vikas Arts Commerce Science College Samudrapur
Life Long Learning and Extension	27/09/2019	16	Life Long Learning and Extension RTM Nagpur University Nagpur
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guest Lecture	73	73	0	0
2019	Guest Lecture on LIC	140	140	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

0	0	0
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
LIC	60	0	LIC	60	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	VVCS	B.A	VVCS	M.A. (History)
2020	1	VVCS	B.Com	G. S. College of Commerce	M.Com
2020	1	VVCS	B.Com	VVCS	M.Com
2020	1	VVCS	B.Sc (PCM)	VVCS	M.Sc (Chem)
2020	5	VVCS	B.Sc (PCM)	VVCS	M.Sc (Math)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Day	Institute	110
Annual Cultural Day	Institute	153

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver	Internat ional	1	Nil	487/39985	Vaishnavi P. Mungase

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College Student Council: The student council is as per the rules prescribed by R.T.M Nagpur University. After receiving the election letter of student council form university we select the one student from each class representative on merits base. It means a student who scored highest marks in that class and also selects the nominated members from sports, cultural and N.S.S and two girls' members from S, OBC, and ST Category by the principal. The student member of the council elects one General Secretary among them who represents college in university. The Student council following candidates run for the position 1.President 2. Vice President 3.Secretary 4. Treasurer etc. The purpose of the student council I stop give an opportunity to the student to develop leadership.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Yes

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

To impart quality education to the poor, downtrodden masses and to the last man of the society • To provide facilities for the acquisition of knowledge and information and advancement of culture • To undertake and make available facilities for research in science • To ensure and inculcate perfect discipline in terms of regularity, sincerity and punctuality among the students. • To encourage the woman education by admitting the various subjects and facilities. • To encourage at overall development of student like physical and cultural through various curricular activities. • To organise various programmes like

exhibition and cultural weeks to inculcate and acquaint student with cultural heritage. • To organise and run tournaments, competitions, cultural festivals etc. to the overall development of students. • To undertake advertisement and propaganda of the ideal thoughts and teachings of our historic personalities by all possible means such lectures, debates and demonstration. • To organise and arrange guest lectures, seminars , workshop.

1. Academic Functioning: The college include the culture of collective responsibilities among its faculty members and the constitutive departments. The college delegate authorities and provide operational autonomy at various level. The principal appoints three faculty in charge that is Arts Faculty, Commerce Faculty and Science Faculty,for the better functioning of the college. Under the supervision of Principal,Vice Principal, In Charges and the head of the department provide academic anatomy. The formation of different statutory sub committees comprising representative from all stake holders of the college for Coordinating important administrative activities of the college Under the supervision of IQAC, the formation of the various committees are done by the coordinator of IQAC. These committees are coordinating for the academic activities of the college though tout the academic year. Each department has given freedom to prepare its academic plan and schedule of the activities of the department. The department are also free of designing Time table, student assignment, student seminar and viva, students project, guest lectures on various areas etc.

2. Administration Functioning: The office administration works under the guidance of Principal of the college, The superintendent is the head of the administrative office. The preparation of the budget is the responsibilities of administration.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission process is computerized. Online admission for PG students Government rules are followed for admission process.
Industry Interaction / Collaboration	The College does not have industrial collaboration but the college organizes field tours to various industries including textile industry. The students are acquainted with real process of various productions through these visits. We keep in touch with alumni employed in various sectors.
Human Resource Management	By vertical and horizontal method for the development • Skilled faculty members are deputed in different committees according to their potential. • Based on work load, qualified staff is recruited as per the guidelines provided by the R.T.M.Nagpur University, UGC and government. Considering the need of time, the management makes available the skilled faculty on C. H. B. • Masswelfare programs like tree plantation,

	<p>awareness rally, etc. are arranged by student's assistance. • Students are sent for various competitions by selecting them through the various college level competitions like debating, quiz contest and oratory.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Library provides Resources to the students and staff • Organised book exhibition for student and staff
Research and Development	<p>1. The institute has "Place for higher learning and research" in</p> <ol style="list-style-type: none"> I)commerce II)account statistic III)business economics IV) business administration and management under faculty of commerce V) Marathi under faculty of Humanities VI) History under faculty of Humanities. <p>The institute encourages the teachers to undertake minor and major research project and provide necessary facility and assistance. Many teachers of the college are engaged in active research work as a result there is increase in number of teacher with Ph.D. Some faculties have registered for Ph.D. and some of the faculties are Ph.D.</p>
Examination and Evaluation	<p>The college follows semester system for arts, commerce and science faculty. The college examination committee arranges unit tests and seminars for important assessment of the students. Evaluation of the university examination is done at the Center Assessment Programmed (CAP) in the university campus. The staff members of the college are assigned duties by the university.</p>
Teaching and Learning	<p>The institution promotes value based quality education in all three faculties (Arts, commerce Science). Apart from the lecture method of teaching, group discussion, seminars, study tours, etc. are adopted for proper understanding of the subjects. The evaluation methods are communicated to the students by the teachers in the class rooms. The faculty is inspired for achieving higher level and relevant qualifications like NET, SET, M.Phil.And Ph.D. The teachers are given fullpermission to enrich heir knowledge through Seminars, Refresher Courses, Orientation Courses and Workshop on research methodology etc. Institute encourage faculty for use of ICT facilities for effective teaching</p>

Curriculum Development	The college affiliated to RTMN University, Nagpur. The curriculum is designed by the parent university. Some of the faculty of the college is Board of studies (BOS) members which play an important role in designing curriculum of the university. The college has to implement and conduct theory and practical courses as per the syllabus designed by the university
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Through college website, students fill their feedback form for the better development of the college
Administration	KAPSON module of the college helps in keeping service records of all employees maintaining service books promotion records, seniority etc. The module also keeps record of employees provident fund
Finance and Accounts	•Fully computerized sections of accounts and finance. • Maintain the college accounts through Tally
Student Admission and Support	•Online admission of PG students • Maintain students database through KAPSON Software • Implemented online CBCS semester. • Information system for PG courses.
Examination	KAPSON module of the college uses for collecting the data related to marks for evaluation of mid semester test and end semester of the students for UG and PG courses fills online with the help of this software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. N. S. Shirbhate	National Conference on Challenges in life Sciences and agro based industries for rural development	Department of Botany and Zoology, Arts Commerce and Science College Bodwad, Dist. Jalgaon	0
2019	Mr. N. D. Shambharkar	11th National Conference on	Seth KP College of	0

		Solid State Chemistry and Allied Areas	Arts, Commerce Science Kampthee, Nagpur	
2019	Dr. M. N. Narule	11th National Conference on Solid State Chemistry and Allied Areas	Seth KP College of Arts, Commerce Science Kampthee, Nagpur	0
2020	Dr. I. K. Somnathe	MuknayakShatabdiMohotsava 1920-2020 National Conference	Dr. Ambedkar college, DiskhaBhoomi, Nagpur	0
2020	Dr. P. S. Tale	National conf. on Emerging Trends in English Language and Literatures in English	Toshniwal Arts, Commerce Science College sengaon Dis. Hingoli	0
2020	Mr. N. D. Shambharkar	International Conference on Advances in Physical, Chemical and Mathematical Science	RTM Nagpur University, Nagpur	0
2020	Dr. A. M. Bhende	International Conf. on Future of Work , Work force and Work Place	Institute of Management, Development and research, Mumbai	0
2020	Dr. S. W. Samdurkar	International Conference on Advances in Physical, Chemical and Mathematical Science	RTM Nagpur University, Nagpur	0
2020	Dr. S. W. Samdurkar	National Conference on Academic Libraries in ELearning Enviroment: Role and Prospect	JivanVikasMahavdiyalDevgram, Dist Nagpur	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2019	NA	NA	01/06/2019	31/05/2020	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
MOOCS Course	2	01/07/2019	01/10/2019	120
Refresher Course (Online)	1	01/09/2019	01/12/2019	120
Short Term Courses	1	01/09/2019	01/12/2019	120
FDP	5	18/05/2020	03/06/2020	15
FDP	3	20/04/2020	06/05/2020	17
FDP	1	03/06/2020	16/06/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF Loan Assistance, Gratuity, Pension scheme, DCPS, Medical Reimbursement, T.A., for special official duties.	GPF Loan Assistance, Gratuity, Pension scheme, DCPS, Medical Reimbursement, T.A., for special official duties.	Government Scholarshi student Insurance, Book for participation in activities

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts internal and external financial audits regularly. The college has accounts and finance department headed by the Superintendent. This administrative department controls the data related to all financial and money transactions of the institute through carry out yearly budget allocation. The college has separate purchase committee chaired by the Principal of the college. The financial allocation for the day to day activities and yearly requirement's for running all academics and administrative departments carried out thoroughly by this committee. The college has prepared yearly audited statements and income expenditures statements for the year for which services of the government certified auditors are used.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Senior auditor Joint Director Office	Yes	Chartered Accountant
Administrative	Yes	Senior auditor Joint Director Office	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Provide valuable suggestion for the development of the college 2. Pointing out the weakness of the college and related departments and suggesting rectification 3. Communicating views which the student fall shy to communicate directly to the teachers about the college and faculty
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6.5.3 – Development programmes for support staff (at least three)

Organised computer training programme for supporting teaching and non teaching staff for increasing their computer proficiency. Organised ITR training programme for teaching and non teaching staff for filling their forms.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implementation of certificate courses 2. Implementation of PG Courses 3. Infrastructural Development

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Blood Donation Camp	20/08/2019	20/08/2019	Nil	43
2019	guest lecture on	16/09/2019	20/09/2019	Nil	83

	varkari sampraday				
2020	Marathi bhasha savardhan	13/01/2020	13/01/2020	Nil	85
2019	Inauguration of English language study circle	13/08/2019	13/08/2019	Nil	92
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization and Sexual harassment laws	02/12/2019	02/12/2019	103	67
common problems of adolescence period and counseling	18/01/2020	18/01/2020	84	52
role of girls and boys for development of society	13/03/2020	13/03/2020	45	56

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Audit Conducted

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	Yes	3
Special skill development for differently abled students	No	0

Any other similar facility	Yes	0
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	12/07/2019	1	World population day	Impact of Population Explosion on community	100
2019	1	1	09/08/2019	1	Kranti Divas	Social	105
2019	1	1	17/08/2019	1	Sadbhavna Divas	Social	90
2019	1	1	05/09/2019	1	Teachers Day	importance of teachers in Students life	50
2019	1	1	08/09/2019	1	Literacy Day	Importance of Education and Carriers and National Developments	120
2019	1	1	18/09/2019	1	Swachta Pakwada	Cleanliness	64

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Responsibility and accountability for teachers	02/05/2018	1. Teacher Should Handle the subjects assigned by the head of the department. 2. Teacher should complete the syllabus in time. Teacher shall produce good results in the subjects handle by them

		<p>and is accountable for the same. 3. Teachers should carry out other academic co curricular and organizational activities that may be assign to them from time to time. 4. Teacher should remain in the campus till the end of the college. Teacher should sign the attendance register as well as register their attendance bio metrically while reporting for duty. 5. Teacher should guide encourages and assists a student to ensure that the teaching learning processes.</p>
<p>Responsibility and accountability for Nonteaching staff</p>	<p>02/05/2018</p>	<p>1. Non-teaching staff working in the college, office or departments. Should remain on duty during college hours of 9.30 Am to 4.30 pm 2. Non-teaching staff (Peon) Should wear the uniform provided by the management. 3.Non-teaching staff assigned to laboratories should keep the labs clean . 4. Any loss or damages to any articles in the lab or classrooms. should be reported to the HOD. 5. Non-teaching staff shall not leave the college premises without permission.</p>
<p>Code of conduct for students.</p>	<p>02/05/2018</p>	<p>students must maintain the highest standards of discipline and decent behavior inside the campus as well as outside. 2. They shall strictly follows the rules and regulation of the college to maintain the dignity of the college. 3. Students are expected to strictly follow the work schedule from Monday To Saturday. 4. Students must attend</p>

classes regularly in order to reach to desirable standards and academic attainment.

5. Students must compulsory present the seminar and presentation.

6. Students shall come to the colleges in approved dress code.

7. Students are expected to preserve silence and dignity in the academic buildings.

8. Students must keep the campus neat and clean and not through waste in campus except in the dustbin.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Voters Day	25/01/2019	25/01/2019	70
Gandhi Jayanti	02/08/2019	02/08/2019	50
Laxminarayan Day	30/09/2019	30/09/2019	60
Constitution Day	26/11/2019	26/11/2019	90
Republic Day	26/01/2020	26/01/2020	54
Science Day	28/02/2020	28/02/2020	78

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Plantation. 2. Rain Water Harvesting. 3. Waste Management (Solid/Liquid/E-Waste). 4. Plastic Free Campus. 5 Green audit.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: Science Exhibition • Goals: To motivate students for participation in interactive programs To inculcate innovative spirit among the students To develop interaction among the students To foster the understanding regarding the use of equipment • **The Context:** Science Association every year arranges varied programs in order to develop latent talents of science students. 28 February is celebrated as science day in College 28th February is also birth anniversary of C.V. Raman, the renowned scientist in Physics. The science stream of the college has six departments viz. Physics, Botany, Chemistry, Zoology and Mathematics. Taking cognizance of the importance of the day, Dept. of Botany arranged science exhibition on 28th February 2019. • **The Practice:** The program was organised well in advance. The Dept. of Botany issued the notice to aspirant students from all science departments to register their names for presentation of their projects. The rules and regulations were notified for the participation. After short listing the candidates for participation, each participant was allotted a guide for supervising and assisting the students in the presentation. Dr. Balaji Rajurkar, Assist. prof. Dept. Botany R.S. Bidkar College Hinganghat, appointed as a judge of science Exhibition Each project was viewed by the head of department Dr. Nayana Shirbhate with certain modifications and was confirmed for the participation.

The science exhibition was arranged in two sessions. In the morning session, the exhibition was inaugurated at the auspicious hands of Dr. Rajvilas Karmore the Principal of the college. Vice Principal Dr. Nayana Shirbhate presided over the function. Dr. Umesh Tulaskar Secretary of our institution stressed the point that students should develop their innovative mind. The word innovation has become the miles stone in the present time. After the inauguration the guests made observation of the varied projects. Total 52 projects were presented by the students. The students participated in the event enthusiastically. The students showed their interest in different topics of day to day relevance. Total 100 students and teachers visited the exhibition. Students also introduced different practical equipment to viewers. At the end of the program, valedictory function was arranged and the first three rank holders were felicitated by offering trophies to them. Evidence of Success:

- The success of the practice is evidenced by: •Appreciation of the students by the parents and other stake holders. •Around 107 participants from different classes participated in the activity. •Many students expressed their views on the programs. •Students have developed keen eyes to projects and developed their laboratory skills required for experiments. •Students enriched their interest in research Problems Encountered and Resources Required: Shortage of funds limited the scope of projects. Students from other streams of the college need to be focused for participation. Science laboratories need to have more modern equipment to develop innovative ideas. BEST PRACTICE 2 Title : Self employment through short term certificate courses . Objectives of the practice:
- To provide opportunity to the students to bring out their hidden talents and to enhance self learning skills. • To develop skills in the interested fields, confidence building and creativity. • To create employment opportunities for the students and to make them earn while learn. • To develop leadership quality among students in team work. • To get self help employment through these courses. • Students are encouraged to take full advantage of these opportunities to broaden horizons, excel in interested area. • To prepare students for careers across a broad range of science, beauty culture, Spoken English and Vermicomposting etc. • To enhance student personal satisfaction. • To develop the students understanding of language and information specific to their discipline. • To enable students to effectively integrate concept and skill across functional areas.

3. The context There are various kinds of certificate courses available: from undergraduate to graduate. Certificate courses serve a multitude of purposes for different students: they are sometimes used to bridge the gap between different phases of academic study, or to provide additional professional training and qualifications. The certificate courses in our college have wide variety of subjects in vermicomposting, English, etc. variety of different certificate courses can be overwhelming. These courses provide in-depth knowledge of the skill and job opportunities to rural students. These courses are job focused and provide a wide range of skills to an individual so that he can perform well when dealing with complex projects, vendors and multiple platform environment. Thus helps in enhancing the confidence level of an individual. Having a prior knowledge of the job responsibilities provided by these courses helps an individual to easily adapt to the work environment and quickly advance in his career.

4. The practice Our college conducts following short term certificate courses under Jeevan Shikshan Abhiyan of Department of life long learning and extension of RTM Nagpur University, Nagpur. Name of course Duration Coordinator

- 1) Certificate course in 3 Months Dr. A.M. Bhende Vermicomposting
- 2) Certificate course in Beauty culture 3 Months Dr. Veena Mendhule
- 3) Certificate course in 3 Months Dr. P.S Tale Spoken English

Each short term certificate course consists of coordinator among the faculty members from various departments. Board of study consisted of members from various departments is constituted at college level to designed the syllabus for these certificate course. The total seats available for students to each course are 200. Minimum fees of Rs. 200 is charged per student for each

course. The coordinator of the course along with other faculty members of the concerned course has designed syllabus structure and time table of their respective course. Through these certificate courses the students are well trained and coached for their self-half employment for their future. Coordinators from each course invite external expert from outside for coaching and training the students frequently. The classes and practical are conducted regularly according to the time tables of the respective courses.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.vidyavikascollege.com/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The faculty and student of the Vidya Vikas Mahavidyalaya, Samudrapur participated in awareness campaign on prevention of covid-19 ,distributed masks, demonstrated hand washing techniques ,health task regarding covid-19. The giving different types of demonstration regarding awareness program for people around our institution are taking precautions to protect themselves, their families and their communities from corona virus disease. Its also important that children of local citizens continue to learn, and that they can do so in an environment that is in inclusive and supportive to all. Our faculty and students play a vital role in this sharing accurate information and Science based facts about covid-19 will help the diminish students fear and anxiety around the disease and support their ability to cope with any secondary impact in their lives. Our Institutions has educated to students in various subjects can cover the study of virus, ways of disease transmission and the importance of vaccination .The students and faculty involved in social activity can focus on the history of pandemic and their secondary effect. Our Institutions encourage students to confront and prevent stigma.These are the following activities performed by our institution during covid 19.Our NSS Volunteres aware to people by personal visit in their respective town about Washing hands frequently ,Sanitize the things that we touch frequently. Use face mask ,avoid crowding etc .for this purpose they use social media , posters and personal visit . According to the guidelines of Central Government students inspire to people for downloads Aarogyasetu App. Students of our institution were succeed in downloading more than 300 Aarogyasetu App .Some students of NSS were appointed as a volunteers to maintain the social distance in market place .Program officer Megshyam Dhakare faculty of our college appointed in Tahsil office on Corona contamination campaign. Face mask distribution for Public awareness by how to stitch mask easily and importance of mask for preventing infectious diseases .Near about 3000 masks were prepared and distributed to different needy people , offices , police station etc . NSS Volunteres were performed big work though this portal IGO7 . Grains and food packets distributed and arrange a meal for more than 2000 workers and needy people. NSS Volunteres appointed on Rashan Stores as a volunteers . Our students strickly helpful for maintaining social distance in rashan stores or public places.

Provide the weblink of the institution

<https://www.vidyavikascollege.com/>

8.Future Plans of Actions for Next Academic Year

Institute Provide quality education to rural students of Samudrapur and tto provide basic short term courses but in future has our intensity to make remarkable progress towards being a direction of carrier oriented institution. • Availability of suitable research facilities to PG students. • College Canteen

will be available for students in future. • Solar panel will be installing in future. •Our institution has covered rain water harvesting in one building but in future all building will be covered through rain water harvesting for the conservation of water . • Oxygen Park will be developed in future . • Basic software for research and analysis of data as well as data safety that is plagiarism will be installed in future .