

DRAFT REPORT

ON

INSTITUTIONAL ACCREDITATION

OF

**Vidya Vikas Arts & Commerce College,
Samudrapur, Dist Wardha, 442305**

Maharashtra

29-30 December, 2004

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
2/4, Dr. Rajkumar Road, P. O. Box No. 1075, Rajajinagar, Bangalore- 560 010. India

**REPORT ON INSTITUTIONAL ACCREDITATION OF VIDYA VIKAS
ARTS AND COMMERCE COLLEGE, SAMUDRAPUR
(Dist: Wardha) MAHARASHTRA**

Section I: Preface

Vidya Vikas Sanstha, Hinganghat, established the Vidya Vikas Arts and Commerce College in June 1989, with a view to provide education to the rural people. The society focuses on the need of higher education of the children of farm labourers, who constitute a major portion of the population in this region of Wardha district. The college is temporarily affiliated to Nagpur University, and is not recognized by the U.G.C. under 2(f) and 12(B) of the U.G.C. Act. It is under grant in aid of Maharashtra Government. The college has 7 departments in faculties of Arts and Commerce department. It has two U.G. Programmes: B.A. and B. Com. The college has started self-financing courses at P. G. level in Arts and a Commerce faculties. The Arts faculty offers English, Marathi, Sociology, MLT, ELT, Eco, Political Science, Home Economics and History. Recently they have got permission to start music at U.G. level.

In the beginning the college started in a rented building. Now the college is located in its own Sanstha premises measuring 8 acres of land at Samudrapur. The Sanstha also runs one Primary school at Hinganghat, M.C.V.C. and a Junior college at Samudrapur. All institutions, including the college, are housed in the same building sharing common infrastructure facilities. The college has 17 rooms. The library Principal office, staff room, NSS, Sports room and Home Economics departments have separate rooms. It possesses its own support services like large play ground, courts of kabaddi, kho-kho, and volley ball.

There are 19 permanent and 10 temporary teachers, including 06 female. Out of them eight have completed M.Phil. and eight have registered for Ph.D.

degree of Nagpur University. There are 10 members of non-teaching staff at present and three vacancies are not filled. The college has 1399 students out of which 1186 belong to U.G. and 213 are P.G. students. There are 557 female students both at P. G. and U.G. levels. The teacher student ratio is 1: 46 and unit cost of education in the college excluding salary was Rs.358.80 in the year 2003-04. The temporal plan of academic work is annual system.

The college approached NAAC (National Assessment and Accreditation Council), Bangalore for assessment and accreditation and submitted a Self-Study Report (SSR) in 2003. The Report includes information on various aspects. A Peer Team was constituted by the Council to visit the institution and validate the SSR. The Peer Team comprised Prof. Santosh Kumar, former vice-chancellor, Dr. Hari Singh Gour Vishwavidyalaya, Sagar, M.P. as Chairman Dr. Hemixa Rao Professor and Head, Department of Sociology, Saurashtra University, Rajkot Gujrat as a member coordinator and Prof. Meena R. Chandawarkar, Principal, S.R.N. Arts & M.B.S. Commerce College, Bagalkot, Karnataka as member. Prof. Hemixa Rao efficiently coordinated the Peer Team visit during 29-30 December 2004. Prof. L. Madhurnath Academic consultant NAAC excellently provided the pre-visit assistance.

The Peer Team very carefully perused and analyzed the SSR submitted by the institution. During the two-day visit, the Team examined all the relevant documents, visited the departments and the support facilities and interacted with the Principal, faculty, non-teaching employees, students, management, alumni and parents. This enabled the Team to have a close view of the academic, co-curricular, extra-curricular, and other activities of the college. Based on the above exercise, and keeping in mind the criterion identified by NAAC, the Peer Team has taken the value judgment. The assessments of the institution as well as the issues of concern are given in the following pages.

Section 2: Criterion-wise Analysis

Criterion I: Curriculum Aspects

The college is affiliated to Nagpur University, Nagpur and has to work under the constraints of the affiliated system. The curricular contents are based on the structure as formulated by the affiliating University. It is matter of satisfaction that some members of the staff are represented on Board of Studies of different subjects. The college follows the syllabi framed by the Board of Studies of the Nagpur University.

The teachers of the college obtained feedback from the peers regarding teaching and completion of syllabus. The college needs to strengthen the process of taking the feed back from the students regarding the syllabus and suggest the changes according to the concerned board through its representatives.

The college motto is “**Work without expectations**” The mission of the college is “Let the dawn of knowledge and wisdom be bestowed in the mind of young generation”, to encourage education of girls and to provide educational opportunities to the rural people, with a stress on overall development of the students. The institution is a two faculty college with a focus on manpower development. The curriculum has been reviewed and updated recently, as per norms of the University. Some of the members of college faculty have been chairmen, active members in the University Boards, and participate regularly in the workshops and seminars, for revision of curriculum. The college conducts associated activities along with curricular work, to impart the feeling of social responsibilities among the students.

The college offers programmes at U. G. level; Arts faculty provides nine elective options including English, Marathi, Sociology, Economics, History, ELT,

MLT, Political Science and Home Economics. The faculty of Commerce provides commerce subjects. English, Marathi and Physical Education are compulsory for all students. The college has started self-financing courses in P.G. The programs offered to students have horizontal mobility.

The college can also explore to collaborate with other similar leading institutions and benefit from mutual interactions. Since the college has already produced knowledge through interaction with the society, it is desirable to have this knowledge documented and transmitted to the peers of the society.

The college is offering postgraduate courses and hence the peer team suggests that teachers be encouraged to be research oriented.

Criterion II: Teaching –Learning and Evaluation

Taking into account the evaluating parameters like, teaching learning process, faculty and education methodology, the strong points are enumerated here. Admissions to the undergraduate and postgraduate courses are given on first come first serve basis and as per university norms. The primary concern of the college is to give admission to all applicants. College is open to any students from within and without the State of Maharashtra.

The college provides the schedule of teaching plan, curricular and co-curricular activities and methods of evaluation to the students at the commencement of the academic year. The teachers prepare year plan and write daily notes.

There are no remedial courses for educationally disadvantaged students but efforts are being made to give individual attention to such students by giving relevant study material, discussions and motivating them to work harder to come

at par with other students. Offering special counseling, seminars and academic competitions, additional library facilities encourage advanced learners. Periodical class tests, home assignments and model exams are conducted and answer sheets are valued. The teachers arrange seminars, workshops, and debates and study tours.

The teachers are recruited as per university and state government norms and as per the requirements of workload. The college has freedom to appoint adhoc and temporary staff, which is appointed by the local selection committee. The college has 180 working days out of which 140 are teaching days as per the university academic calendar. Teacher's performance is evaluated with the help of self-appraisal. The teachers participate in Seminars, Conferences, Workshops, Refresher Courses and Orientations programmes.

Criterion III: Research, Consultancy and Extension

The college promotes research culture by encouraging the teachers. The teachers are given leave for research and adjustments are made in teaching schedule but the teaching staff needs to be involved in more research activity. Eight teachers have registered for Ph.D. and eight have completed M.Phil. Two teachers have published books in Marathi and four teachers have published papers in daily newspapers. It is desirable that more number of teachers are involved in research and publication.

The teachers are yet to be involved in consultancy services. Teachers are given additional responsibility of undertaking extension activities of the college. The N.S.S. has one unit having 150 volunteers. The extension activities undertaken by the college includes community development, medical camp, adult education, literacy, blood donation camp, environmental awareness, superstition eradication, etc.

Criterion IV: Infrastructure & Learning Resources

During the last almost one and half decades, the college has developed adequate infrastructure facilities. The college campus is in the rural area covering 8 acres of land. The college is housed in its own building. Principal's office, administrative office, class rooms, departments, staff room, central library, NSS rooms and a ladies room are all housed in the main building. Students, NSS volunteers are encouraged to keep the campus clean and pollution free by planting trees, etc. The building and infra structural facilities are utilized by the junior college also, in shift wise manner.

The college has a Library Advisory Committee, which looks after its development and supervision. It has got 3373 volumes, (3193 textbooks and 180 reference books). There are subscriptions to 15 journals and periodicals and 08 daily newspapers. It is yet to provide reading room facilities and book bank facilities for needy students. On an average, around 30-40 students visit the library daily, which highlights the need of encouraging the reading habit among the students. In this direction, the librarian makes efforts by arranging book exhibitions and essay competitions. Computer facilities are made available for routine administration. Internet awareness programmes need to be conducted for students. The library facilities need to be improved by procuring more number of books to meet the requirements of the students. Provisions of computer, reprography, internet, audio-video and usage of CDs will benefit the staff and students. Cataloguing and computerization of library is desirable and the library can subscribe to some more subject journals.

The college ground is well spread with a cricket ground, kho-kho, and volleyball ground. Coaching is available for various games. Outstanding sport students are given incentives like seat reservation for admission in the college,

awarding the best sports person award, medals, tracksuit etc. The college teams were champions in kho-kho, Judo, kabbadi for women in 2002-03. One student Mr. Chandrashekhar Atram, played cricket at international level and was declared as “man of the match”. Besides this achievement, there are eight students of the institution, who participated in the University team and received university colours in various sports.

Criterion V: Student Support and Progression

The college has developed some students support facilities. The college prospectus, which is published annually, provides necessary information about the profile and goals of the college, admission regulations, fee structure, financial assistance, teaching faculty and other student support services. Financial assistance in terms of scholarships from the Government of India, the State Government and merit scholarships are available to the students. Around 479 students have received different types of scholarships during 2003-04. There is no career guidance cell or employment cell. However, the counseling cell makes the information about employment opportunities available to the students. Teachers also provide personal counseling informally. The result of the college is around 35% only and needs to be improved.

The college has an Alumni Association, which was established in the year 2003.

Criterion VI: Organization and Management

Vidya Vikas Shikshan Sanstha, Hinganghat, runs the college. The Governing body is responsible for designing policy decisions and also co-ordinates and monitors the internal mechanism. The Local Management Committee (LMC) formed as per the provisions of the University Acts, looks after the administration

of the college. The college has some committees formed for specific purposes. Regular staff meetings are held to minimize the problems of teaching and non-teaching staff. The accounts are regularly maintained. Statutory auditors and the departments of higher education do audit.

Criterion VII: Healthy Practices

The peer team has identified certain healthy practices in the college which enhance the academic ambience of the institution. These are:

- The college has an in-built mechanism for controlling financial matters and academic performance. It follows self appraisal system to evaluate the performance of the teaching staff.
- The economics department has made special efforts to create student awareness on current issues like the budget.
- One teacher has published a book in English.
- Two teachers have published books in Marathi.
- Regular assessment of the students is in practice.
- The college practices the concept of value education through various programmes/activities.
- The Home Economics department makes efforts to train the students for self-employment.
- The college provides opportunities to the students to develop all round personality through various co-curricular and extra-curricular activities.
- Group discussions, seminars and home assignments are regular features to develop communication skills.
- The college inculcates the spirit of civic responsibilities through social services and community orientation programmes through NSS.
- Commerce departments periodically arrange industrial and study tours.

- The encouragement given by the college to develop sports is worthy of mention.

Section 3: Over all Analysis

The Vidya Vikas College of Arts and Commerce, Samudrapur, Wardha District was established by Vidya Vikas sanstha in 1989. The college is affiliated to Nagpur University and is not recognized by U.G.C. under 2(f) and 12 (b). The college is under grant in aid by Govt. of Maharashtra.

The college has its own Land measuring 8 acres. The Jr. College, technical wing, degree and P.G classes share the building and infrastructure facilities in shift wise manner. The P.G. classes are held in the morning. The college is committed to noble cause of education, disseminate knowledge and upliftment of the society in the Wardha region of Maharashtra. The institution has 19 permanent faculty and 10 temporary teachers. There is a team spirit between the members of the staff and commitment for academic excellence.

While the Peer Team appreciates the efforts made by the college, it has a few suggestions to make as under:

Suggestions:

1. There is need to bifurcate the degree college from +10 and thus make available the necessary infrastructure for collegiate education. This will provide both environment that is needed for the Higher Education as well as the needed separate infrastructure for degree and P.G classes.
2. The college should try for permanent affiliation to Nagpur University and try to get U.G.C. recognition under 2(f) and 12 (b).
3. The college may also think of introducing job-oriented and short-term advance courses such as E-commerce, information technology, agriculture

- economics, and short-term courses in personality development, and communication skill, among others.
4. The college needs to start spoken English classes and build an English language laboratory.
 5. The multimedia facilities (OHP, LCD) be provided and teachers are to be encouraged to use these devices in the teaching.
 6. The college should motivate teachers to do Ph.D. and apply for Major and Minor Projects of U.G.C.
 7. The college students suggested providing Hostel facilities and starting NCC wing for Boys and Girls'.
 8. Library facilities particularly its building, reading room, books both text books and reference books, reading room facilities and furniture to be upgraded.
 9. Parents and Alumni have suggested starting postgraduate classes in other subjects and they also suggested starting B.Sc. and Computer courses in the college.
 10. Teachers may be encouraged to participate in seminars and conferences and to publish articles in National journals.
 11. Computer Training may be administered to all teaching and non-teaching staff of the college in phased manner.
 12. The college needs to provide aqua-guard and canteen facilities.
 13. The college may evolve a system to identify academically weak students and arrange remedial coaching on priority basis.
 14. A Distance Education Center may be setup to provide a variety of job oriented and skill development courses.

Summing up:

The Peer team appreciates the efforts made so far by the Principal, Staff and Management of the college. It is confident that the college would be benefited from the visit of the NAAC Peer Team and would achieve its goal and objectives in days to come. The Peer Team records its sense of gratitude to all the constituents of the college, for the cooperation they extended during the visit to the college. May this institution for learning grow in strength in its endeavor to provide education in this rural area.

Names and Signatures of the Peer Team

Prof. Santosh Kumar
Chairman

Santosh Kumar
30/12/04

Prof. Hemixa Rao
Member Co-ordinator

Hemixa Rao
30/12/04

Prof. Meena Chandawarker
Member

Meena Chandawarker
30/12/04

I have read the report and agree with it



Name and Signature of the Head of the Institution.

[Signature]
Principal
Vidya Vikas College
Samudrapur

Place: Samudrapur

Date: 30th December, 2004