

# Vidya Vikas Arts Commerce and Science College, Samudrapur

## Internal Quality Assurance Cell (IQAC) The minutes of IQAC meeting held on 19 /07/2019

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 19/07/2019 at 03:30p.m. in IQAC office. The meeting was chaired by Mr. R. R. Bobhate, Principal & Chairmen of IQAC.

The following members of IQAC were present

### Member

Dr. Umesh Tulaskar	-(Management Representative)
Shri. Anil Dhage	-(Administrative officer)
Dr. R.R. Karmore	-(Faculty Representative)
Dr. N.S. Shirbhate	-(Faculty Representative)
Dr. R.K.. Nikhade	-(Faculty Representative)
Dr. V. Rajesham	-(Faculty Representative)
Dr. N. R. Akuj	-(Faculty Representative)
Mr. S.R.Sarve	-(Faculty Representative)
Dr. S. P.Katare	-(Faculty Representative as Sport Director)
Dr. P. N. Alone	-(Faculty Representative as Librarian)
Mr. Bhupendra Sahane	-(Employer Representative)
Mr. Anuj R. Bhongade	-( Student Representative )
Mr. Shubham Sorte	-(Student Representative)
Shri. G.N.Dagwar	-(Alumini Representative)

The following points were discussed in the meeting:

**1. Annual planning**

Discussion was held about the different activities taken throughout the academic session 2019-20 and formation of different committees.

**2. Feedback process for all stake holders:**

A detail discussion about the feedback process and its analysis for Students, parents, alumni, teachers.

**3. Preparation of AQAR of session 2018-19.**

Discussion on preparation of Annual Quality Assurance Report of the previous session 2018-19 was taken place.

**4. Introduction of the Mentor-Mentee and identification of slow learners.**

A detail discussion was held about the mentor –mentee process, their allotment and its effective implementation.

**5. Introduction of certificate courses**

A detail discussion was held to about the certificate course in Vermicomposting in subject Zoology of programme B Sc and Beauty Culture in subject Home Economics of programme B A.

**6. Introduction of Computer Science in B Sc, M Sc Botany and M Sc Mathematics, M A Sociology.**

A detail discussion was held to about the newly added course in session 2019-20 and their planning.

Meeting ended up with vote of thanks by IQAC coordinator.



Coordinator  
Coordinator  
IQAC

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Dist Wardha - 442001



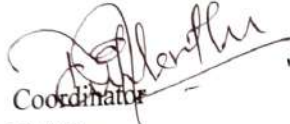
Principal & Chairmen  
Principal  
Vidya Vikas Art's, Commerce  
& Science College, Samudrapur  
Dist Wardha - 442 001

# VidyaVikas Arts Commerce and Science College, Samudrapur

## Internal Quality Assurance Cell (IQAC)

Action taken report on Minutes of IQAC meeting held on 19/07/2019

Sr.no	Point no	Points	Action taken
1	1	Annual Planning	Informed to the principal and different committees members.
2	3	Preparation of AQAR of session 2018-19.	Informed to the all criteria head.
3	4	Mentor-Mentee and identification of slow learners.	Mentor-Mentee process is adopted by institution
4	5	Introduction of certificate courses	Certificate programme in Vermicompost and Beauty Culture started.
5	6	Introduction of Computer Science in B Sc, M Sc Botany and M Sc Mathematics, M A Sociology.	Programme runs according to the planning.



Coordinator  
IQAC  
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IQAC

Vidya Vikas Art's, Commerce &  
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Dist. Wardha - 442305



  
Principal & Chairman

Principal

Vidya Vikas Art's Commerce  
& Science College, Samudrapur  
Dist. Wardha 442 305

# VidyaVikas Arts Commerce and Science College, Samudrapur

## Internal Quality Assurance Cell (IQAC) The minutes of IQAC meeting held on 07/10/2019

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 07/10/2019 at 02:00p.m. in IQAC office. The meeting was chaired by Mr. R. R. Bobhate, Principal & Chairmen of IQAC.

The following members of IQAC were present

Dr. Umesh Tulaskar	-(Management Representative)
Shri. Anil Dhage	-(Administrative officer)
Dr. R.R. Karmore	-(Faculty Representative)
Dr. N.S. Shirbhate	-(Faculty Representative)
Dr. R.K.. Nikhade	-(Faculty Representative)
Dr. N. R. Akuj	-(Faculty Representative)
Mr. S.R.Sarve	-(Faculty Representative)
Dr. S. P.Katare	-(Faculty Representative as Sport Director)
Dr. P. N. Alone	-(Faculty Representative as Librarian)
Mr.Anuj R.Bhongade	-( Student Representative )
Mr.Shubham Sorte	-(Student Representative)

The following points were discussed in the meeting:

### 1. Guest Lecture

Discussion was held about organization of guest lecture related to subject and other social issues related to students.

### 2. Discussion about accreditation process for 3<sup>rd</sup> Cycle

A detailed discussion was held with all members of IQAC related to new process of accreditation and planning for going ahead for the accreditation process for 3<sup>rd</sup> Cycle which expires on 02 March 2020.

**3. Mentor-Mentee process**

A detailed discussion was held with all members of IQAC related to mentor-mentee process progress.

**4. Feedback process for employer**

A detail discussion was held with all members about the feedback process for employer according to new guideline of the NAAC. The feedback process for employer is adopted as per advice of all members and chairperson.

Meeting ended up with vote of thanks by IQAC coordinator.



Coordinator  
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IQAC IQAC

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Principal & Chairmen  
Principal  
IQAC  
Vidya Vikas Art's Commerce  
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Dist. Wardha 442 305



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## Internal Quality Assurance Cell (IQAC)

Action taken report on Minutes of IQAC meeting held on 07 /10/2019

Sr.no	Point no	Points	Action taken
1	1	Guest Lecture	Informed to the principal, Heads and chairperson of different subject and committees respectively.
2	2	About accreditation process for 3 <sup>rd</sup> Cycle	The work for 3 <sup>rd</sup> Cycle accreditation process started.
3	4	Feedback process for employer	The feedback form for employer is made available.



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Principal & Chairmen

Principal  
IQAC

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# VidyaVikas Arts Commerce and Science College, Samudrapur

## Internal Quality Assurance Cell (IQAC) The minutes of IQAC meeting held on 18/01/2020

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 18/01/2020 at 01:30p.m. in IQAC office. The meeting was chaired by Mr. R. R. Bobhate, Principal & Chairmen of IQAC.

The following members of IQAC were present

- |                    |   |
|--------------------|---|
| Dr. Umesh Tulaskar | -(Management Representative)                |
| Shri. Anil Dhage   | -(Administrative officer)                   |
| Dr. R.R. Karmore   | -(Faculty Representative)                   |
| Dr. N.S. Shirbhate | -(Faculty Representative)                   |
| Dr. R.K.. Nikhade  | -(Faculty Representative)                   |
| Dr. V. Rajesham    | -(Faculty Representative)                   |
| Dr. N. R. Akuj     | -(Faculty Representative)                   |
| Mr. S.R.Sarve      | -(Faculty Representative)                   |
| Dr. S. P.Katare    | -(Faculty Representative as Sport Director) |
| Dr. P. N. Alone    | -(Faculty Representative as Librarian)      |
| Mr.Anuj R.Bhongade | -( Student Representative )                 |
| Mr.Shubham Sorte   | -(Student Representative)                   |

The following points were discussed in the meeting:

**1. Library Resources:**

A detail discussion was held with all members about the facilities available in library and their improvements, purchasing of new reference books in Commerce, Arts and Science faculty. Also discussion about the subscription of N-list and software used in library takes place.

**2. Discussion about accreditation process for 3<sup>rd</sup> Cycle**

A detailed discussion was held with all members of IQAC related to submission IIQA to the NACC and documentation for it. Also the detail discussion was held about documentation and preparation of SSR of the institution.

**3. Infrastructure development of Institution:**

A detailed discussion was held with all members of IQAC and principal for the infrastructure development of institution, development of landscaping, development of laboratories.

Meeting ended up with vote of thanks by IQAC coordinator.

  
Coordinator  
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Principal & Chairmen  
IQAC  
Principal  
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# VidyaVikas Arts Commerce and Science College, Samudrapur

## Internal Quality Assurance Cell (IQAC)

Action taken report on Minutes of IQAC meeting held on 18 /01/2020

Sr.no	Point no	Points	Action taken
1	1	Library Resources	New text books and reference books are purchased and N-list subscription is renewed.
2	2	About accreditation process for 3 <sup>rd</sup> Cycle	IIQA prepared, SSR work is distributed into seven criteria.
3	3	Infrastructure development of Institution	Infrastructure development in landscaping, lab development, etc works started.



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Principal & Chairman  
Principal  
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