



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 3)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
VIDYA VIKAS ARTS, COMMERCE AND SCIENCE COLLEGE,
SAMUDRAPUR
C-18745
SAMUDRAPUR
Maharashtra
442305**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	VIDYA VIKAS ARTS, COMMERCE AND SCIENCE COLLEGE, SAMUDRAPUR SAMUDRAPUR Maharashtra 442305	
2.Year of Establishment	1989	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	14	
Programmes/Course offered:	120	
Permanent Faculty Members:	28	
Permanent Support Staff:	25	
Students:	2108	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Only college in the region with UG & PG with 2(f) & 12(B) approval of UGC 2. It plays a vital role in educating students from rural background and contributes to the progress of Samudrapur and the nation at large. 3. The college believes in providing quality education and inculcates values through curricular and co-curricular activities	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 27-04-2022 To : 28-04-2022	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. BYJU JOHN	Vice Chancellor,MATS UNIVERSITY
Member Co-ordinator:	DR. DINESH CHANDRA RAI	Professor,INSTITUTE OF AGRICULTURAL SCIENCES, BANARAS HINDU UNIVERSITY
Member:	DR. LATA MARINA VARGHESE	FormerPrincipal,St Thomas College Ranni
NAAC Co - ordinator:	Dr. N R Mohan	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Vidya Vikas Arts, Commerce & Science College, Samudrapur is affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University (RTMN University, Nagpur) and adheres to the curriculum prescribed by the University. The institution is 2(f) and 12(B) approved by University Grants Commission. The college has the flexibility to frame a detailed Annual Academic calendar at the institutional level to make the curriculum delivery more efficient. The college conducts 12 programmes under CBCS system. It imparts UG Programmes in Arts, Science and Commerce and PG in Sociology, History, Marathi, Chemistry and Commerce. It also has two PhD programmes (Humanities and Commerce). The college ensures the effective implementation of the curricula and timely completion of courses through participative, student-centric learning methods including Group Discussions, Seminars and Interactive sessions. The curriculum delivery is effectively done through lectures, supported by ICT tools and e-content development. The college sensitizes its students on cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics by integrating them into the Curriculum as per the UGC guidelines. Due consideration to Gender issues is visible through the curriculum taught at UG and PG levels in different subjects. Environmental study is a mandatory course in the syllabus, and it deals with environment related issues/topics. Human values and professional ethics are imparted through different subjects in the curriculum. The college has signed a few MoUs with industry/ NGO to provide students the opportunity to do project works/fieldworks and internships. The quality of the education imparted to students is monitored and ensured through Internal Quality Assurance Cell (IQAC). The institution has made efforts to collect and analyse feedback from all stakeholders and initiated appropriate action. But feedback on curriculum was made only in 2019. To ensure effective curriculum delivery academic audits are done.

The college organizes various cultural programmes to percolate values and professional ethics among students as well as teachers. The NSS unit of the college actively participates in the national flagship programmes, celebrate various days of national and regional importance and addresses cross-cutting issues at the community level. There are 05 teachers who are members of BoS of the affiliating university. Though the institution is an affiliated college, it can offer more autonomous skill-based courses that will enhance the employability skills of the students and lead to their holistic development. The institute must give more thrust for promoting research culture and must implement CBCS in the true spirit.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The institution ensures equity in education to students coming from diverse backgrounds and abilities through effective teaching-learning experience. The institute admits students from various reserved categories as per the reservation policies of the government and university. The college assesses the learning level of the students and categorized them as advanced and slow learners. Slow learners are identified by their respective departments based on their performance only in the university examinations. Although slow learners are taught separately through remedial coaching to bolster their confidence and improve their performance in the examination more efforts must be envisaged to identify and motivate the slow learners.. Advance learners are guided to excel by providing them more access to various enrichment programmes. The institution utilizes student-centric methods and experimental learning approaches. Classes are conducted mainly in the lecture mode but the teachers adopt ICT tools, smart classrooms, video lectures and e-resources to enrich the learning experiences of the students.

Faculty members are well qualified with 24 having completed their Ph.D and 08 are research supervisors. The college has two registered research centres in Humanities and Commerce but there is a drop in the number of registered scholars. Being at the tertiary level of education, the institution must make all efforts to encourage students and teachers to pursue research so as to build up a strong research culture in the campus.

One of the healthy practices to make the teaching-learning process more effective is to assign a teacher in charge of a group of students as Mentor to take care of discipline, regularity and overall development of the

students but due to the skewed student-teacher ratio, the objective is not fulfilled. Of the 32 sanctioned post, there are only 28 permanent staff. There is a need to recruit more well qualified teachers as the college does not have a good Teacher-Student ratio, which at present is 1:74.

The College strictly adheres to the academic calendar of its affiliating university. Taking into consideration the academic calendar of the affiliating university, the college prepares its own Academic calendar for the conduct of curricular, co-curricular, and extracurricular activities, and the tentative examination schedule is prepared accordingly and the POs, COs, and PSOs are clearly displayed on the college website.

The institute has adopted Continuous Internal Evaluation (CIE) mechanism prescribed by the university to achieve academic excellence. The mechanism of internal assessment is transparent and robust, covering all the learning domains. Examination-related grievances are addressed at the institute as well as the university level in a well-defined, time-bound, and efficient manner. The students are assessed based only on the examination conducted by the affiliating university. The average Pass percentage in the University examination is not satisfactory (48.31 % in the past five years). The college should do a detailed result analysis to understand the requirements of the students.

The institution has adopted a transparent and robust system in the conduct of all examinations and in the admission procedures.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)

3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.5	Collaboration

Qualitative analysis of Criterion 3

In keeping with the vision and mission of the institution, the faculties are involved in knowledge transfer in the form of lectures, projects, seminars, counselling, presenting and publishing research papers and books. The IQAC of the college encourages research activities. But the college generally lacks a research culture which needs to be strongly encouraged. The faculties and students should be motivated to get actively involved in research-oriented activities. The staff must be encouraged and motivated to take up major research projects funded by diverse funding agencies and to publish more books and quality research papers with high impact factor. They should also encourage the staff to take up collaborative research within the institution or with the affiliating university or with industry/NGOs. Students also must be encouraged to present research papers in International/National seminars/ conferences and get them published.

Of the 24 PhD holders in the institution, 08 are recognised as research supervisors. 14 registered scholars were awarded PhD. 0 faculty have registered for PhD. 69 research papers and 18 chapters in edited volumes/books were published by the faculty.

A few workshops/seminars were conducted on Research Methodology/Intellectual Patent Rights (IPR) but the frequency and duration of such academic exercises can be enhanced.

The College has taken initiatives in conducting extension activities and activities related to academic, social, cultural and community service for building a healthy society that contributes to nation-building. It is the NSS unit of the college that mainly conducts all Extension activities but each department too can take the initiative to conduct departmental extension activities effectively. In order to sensitize students towards social issues as well as for the sake of their holistic development, various extension activities like the Tree plantation program, Swachh Bharat Abhiyan, Blood donation camps, blood testing, Vanarai Bandara environment awareness, health and hygiene, women empowerment, Beti Bachao-Beti Padhao, and gender sensitisation, have been organized with the support of NSS. The institution received 12 awards (appreciation letters) from government agencies for extension activities. But no outreach programme in collaboration with industry or NGOs has been conducted. There were very few programmes on gender sensitisation or women empowerment. More sensitisation and awareness programmes should be organised in associations with NGOs. To improve the capacity building of students the activities of the Career Guidance, Counselling and Placement Cell and Research Cell need to be strengthened.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college was established in 1989 by Vidya Vikas Shikshan Sanstha, Hinganghat is spread over 6.75 acres of rural land. The infrastructure of the college has a built-up area of 4856.73 Sq. m with adequate facilities to support all curricular and co-curricular activities. The institution has an adequate number of classrooms, a seminar hall, and Girls common room. There are 37 ICT-enabled classrooms. The college has an ICT-equipped Central Seminar Hall/Auditorium and one Smart classroom to facilitate the teachers to adopt varied teaching methods to enhance an interactive learning experience for the students. A separate computer laboratory facility is provided for students to carry out project work. There are adequately equipped science laboratories to meet the requirements of conducting practical courses for students. The entire campus is wi-fi enabled. The college has 54 computers with internet facility of 50 Mbps which needs to be enhanced and have centralized LAN connections. The institutions have LCD Projectors, Printers, Scanner, etc. in place and the student: computer ratio is 38:1.

The institution is computerized at the administration level and is equipped with reprographic facilities. E-Governance system by use of ERPs is implemented in administrative offices, Library and for Academic Processes.

Support and safety facilities on the campus are provided through continuous power backup with UPS and a 25 KVA diesel generator, fire extinguishers, and water coolers with water purifiers. The college has a cafeteria and Gymnasium which are used by both students and staff. To provide security 32 CCTVs are installed at key locations.

There are separate common rooms for girls and boys on the campus. Sanitary Napkin Vending Machine and incinerator are installed in the girls' common room.

The College has a spacious playground with Volleyball Court, Cricket ground, Kho-Kho ground, Kabaddi ground, and an indoor stadium with a wooden court for games like Badminton, Table Tennis, Carom & Chess. Cultural programs and Annual Day are organized by the student's council. There is also a Yoga center with a trainer.

The institution has an automated library equipped with Integrated Library Management System- Lib Auto 10.0 and with a separate reading room, reference, and digital section. The library of the college has a sufficient number of books and magazines but it needs to be augmented. The library has a network system with access to e- contents but there is no collection of rare books, manuscripts, special reports, or any other knowledge-enriching resources in the library. The college can start a community library for the economically weaker students by providing donated textbooks.

There are RO units for providing pure drinking water. As part of the rainwater harvesting system, there are water tanks and a well to provide for the water needs in the campus.

Medical facilities for students are provided through a tie-up with local clinics, and a Sickroom is made available in the girls' hostel. Health check-up camps and Blood Donation and detection camps have been organized on the campus.

Proper processes are in place for the maintenance of infrastructure. The IT Infrastructure and associated facilities are well maintained and augmented periodically to introduce new technological advancements. Computer systems are upgraded with the latest configuration as per need and requirements. The college uses the standard procedures for maintaining and utilizing physical, academic and support facilities such as laboratories, computers, equipment, etc. The accounts section of the college approves the payment accrued towards the maintenance and repair work. The college has a girl's hostel for poor and needy girl students. However, there is a need to build a hostel for boys. Other infrastructural facilities like Health care center and wheelchair for physically challenged students, needs to be added including ramps.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

Admission to the college is based on the stipulations made by the affiliating university. The institution follows the reservation policy of the university and government. Due weightage is given for SC, ST, OBC, women and physically challenged persons. Thus, the college caters to diverse sections of society with the majority of students hailing from socially and economically deprived backgrounds. Once admitted the student is placed under the care of a mentor who monitors their academic and personal progress. Since there is a shortage of permanent staff, the mentor-mentee system is not able to fulfil its objective effectively. Scholarships and free ship are provided by the Government. No evidence of scholarships or freeship being provided by the institution. Due to the paucity of funds, capacity building and skills enhancement initiatives for students are done by the faculty of the college itself. 16.28 per cent of students benefitted from guidance for competitive examinations and career counselling offered by the Institution.

The College has an elected Student Union as per university norms with representation from all classes. The student's Council take an active role in organising social events, outreach and extension programmes. They also get actively involved in various committees like IQAC, Library Advisory Committee, Cultural Activity Committee, Internal Complaint Committee, Anti-ragging Committee, Grievance Redressal, Anti Sexual Harassment Committee, SC/ST Cell, OBC Cell, NSS, sports, and student's council. A few students are members of the Editorial Board of the annual magazine, department societies, excursions and educational tour programmes. Working on these committees instils leadership and management skills among the students. The main purpose of these Committees is to ensure harmony across the wide, vibrant, and continuous range of campus events and activities. The committees ensure maximum involvement of all the members of the institution and its respective stakeholders.

The Institution has a transparent mechanism like student grievances cell and anti-ragging cell for timely redressal of student grievances including sexual harassment and ragging cases. The Women cell organises programmes for the upliftment and wellbeing of girl students.

The Career Guidance and Placement Cell of the college needs to be made more proactive and the institution should initiate programmes and courses for capacity building and skills enhancement of the students to increase their employability. It is claimed that 346 students found a placement and 196 students have opted for higher education although sufficient data has not been provided by the institution. There is no data regarding placement drives held on the campus.

The college encourages student participation in cultural and sports activities. The students won 07 awards/medals for outstanding performance in sports at the university level. Student involvement in extra-curricular activities and in research-oriented activities must be strongly encouraged. The performance of

students in the university examination is average and can be improved upon.

The institution does not have a registered Alumni association and their contribution in the development of the college needs to be strengthened but whatever little they have done is praiseworthy. Regular Alumni meetings will help in connecting with the student fraternity of the college by providing suggestions on issues related to the student's welfare. Notable alumni can contribute significantly to the development of the institution. They can provide career guidance opportunities for students. The contribution of the alumni in promoting interaction and networking, strengthening the educational standard, guidance and mentorship, will help their alma mater in fulfilling the overall institutional mission and vision.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)

6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Qualitative analysis of Criterion 6

The governance of the college is in tune with the vision and mission of the institution with a specific focus on

transforming and uplifting the lives of the underprivileged section of society by providing them with quality higher education. The Vidya Vikas Shikshan Sanstha, Hinganghat is the apex body in the organizational structure of the institution. The College Development Committee (CDC) helps in the effective implementation of strategic planning, development, governance, promotion, and in generating finance. An e-governance system is used for planning and development, administration, finance, student admission, and examination.

The college promotes the practice of decentralization and participative management. The activities are decentralized at four levels: departmental, administrative, academic, and financial. The institutional decisions are made by the head of the institution in consultation with management and then it is conveyed to faculty and various committee/cell in-charges. Administrative setup and functions of various bodies and committees, service and finance rules, promotional and recruitment policies as well as grievance redressal mechanisms are operational as per the directives of the affiliating University. The principal, academic and administrative Heads supported by teaching and non-teaching staff formulate the framework of an institutional strategic/perspective plan. The constitution of statutory committees like Governing Body, Academic Council, and IQAC are systematically carried out with specified functions and responsibilities as per the requirements of the regulatory bodies.

Minutes of the meetings of various academic and administrative bodies, committees, and associations are recorded. The resolutions taken during such meetings are implemented effectively in order to achieve the desired development in various disciplines.

The student council of the institution is formed as per the university guidelines and is responsible for the conduct of all the sports and cultural events/ annual festival activities. Industrial/ Field visits have been organized for final year degree students to bridge the gap between theoretical knowledge and actual practical implementation of it.

Abiding with government norms, the institution renders a helping hand to its teaching and supporting staff through various welfare measures viz., providing group insurance, teachers' welfare fund, medical leave, maternity leave, paternity leave, study leave, and computer and soft skills training to the non-teaching staff. The teaching staff is encouraged to participate in the faculty development programs, professional workshops, conferences, and seminars, related to their area of specialization.

The College is permanently affiliated to RTMNU, Nagpur at the UG level whereas the university assesses the academic and administrative performance of the non-granted UG and PG level through its Local Enquiry Committee (LEC) regularly and awards affiliation accordingly. The institution strictly follows the statutory norms and procedures in the recruitment and promotion of academic and administrative staff. The recruitment and promotional policies are designed by the UGC and the Government of Maharashtra. An annual appraisal mechanism for faculty is in place and API forms are collected at the end of the year. The performance evaluation of the Teaching Staff is done by the principal of the college as per the API evaluation norms.

The college undergoes internal, external and government audits regularly. The internal audit is done by the auditors appointed by the Management. The External Audit is carried out yearly by a Chartered Accountant, who checks and verifies the accounts for irregularities if any. Any shortcomings/objections, raised by the Audit are settled as per rules and policies. Government audit is conducted by the Senior Auditor and the Administrative Officer, Joint Director Higher Education, Nagpur Region, Nagpur, and Accountant General, Pune. The college sends budgetary proposals to mobilize resources from various funding agencies like University Grant Commission (UGC), and the government and puts efforts into optimal utilization of resources as per norms. However, apart from salary, the only other source of income available is the fees

collected from self-financed programs. The institution must initiate steps to receive funds from other funding agencies by taking up major research projects and must have functional MoUs with industries and NGOs to promote research and placements for its students.

The Internal Quality Assurance Cell (IQAC) of the institution IQAC is functional and takes the initiative in the preparation of the perspective plan, where quality indicators and criterions determined by NAAC are included. It takes steps to evaluate and improve the overall functioning of the college. An action plan for all the activities of the College is prepared in consultation with all stakeholders. Professional development of the staff is ensured through both educational and administrative training programs/FDPs. The IQAC also monitors the teaching-learning pedagogies and learning outcomes at periodic intervals. Quality initiatives taken by IQAC are documented but minutes of meetings with various stakeholders need to be documented. However, IQAC has made efforts to collect stakeholders' feedback, especially on curriculum, as per the NAAC regulations, only from 2019 onwards. An SC/ST cell, minority cell, and placement cell have also become functional. IQAC meeting needs to be held frequently to make it more vibrant. IQAC may be strengthened to initiate new courses to promote employability for the students, initiate more Ph.D. programs and make efforts to improve the general research culture in the institution.

Analysis of incremental improvement made during the preceding cycle of accreditation will help in decision-making for improvement. Some of the recommendations of the previous NAAC visit have been implemented but there are still many areas that need to be improved.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words) • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The college practices gender equity by providing equal opportunity to all the employees and students through facilities such as safety, security, counseling, and separate common rooms for the boys and girls. Gender sensitivity is practised by equal participation of both boy and girl students in all academic, cultural, sports, and other activities. To empower women, the institution promotes gender equity in administrative functionality and academic activities. Gender sensitisation which is an integral part of the curriculum is also reflected in the vision and mission of the institution which involves the active participation of faculty and student in a few social outreach programs, which is to be enhanced.

The College ensures safety and security by deploying security guards at key locations and by providing continuous vigilance through the thirty-two CCTV cameras installed at important locations as well as in most of the classrooms. The institution maintains a dignified congenial working environment for women employees and students. The anti-ragging committee and student grievance cell ensure the protection of girl students from sexual harassment within the campus. The college has an internal complaints committee for prevention, prohibition, and redressal of sexual harassment of employees and students. Counseling is done through Mentor: Mentee system. Various women-related themes and topics have been taken up for discussion and debates during cultural events but all such activities need to be properly documented.

The institute has adequate waste management systems. It takes specific measures to manage the waste materials and e-waste. Solar panels must be installed as of now no provision exit. Rainwater harvesting structures are installed and utilised for water storage. As part of the Green Campus initiative, landscaping has been done with trees and plants, signs displaying ban of plastics and restricted use of automobiles. Both students and staff are encouraged to use bicycles. The college has conducted Green and Environmental audit-phase I, by an accredited agency. The college has performed fairly well on sustainability issues. It is recommended that the college set an environmental code and a committee be constituted under IQAC as well as a green chemistry program be introduced to make students aware of the necessity of Green audit. Overall, the campus has maintained a satisfactory performance in energy conservation, which is appreciable.

The institution must focus on enhancing the disabled-friendly facilities. Disabled students needs to be provided with , ramps, special toilets, and signages.

Students are admitted through a centralized admission process from different socio-economic backgrounds. Most of the students in the college come from rural backgrounds. A demographic analysis of students and staff gives a clear indication of cultural diversity.

The Institution has a prescribed code of conduct for students, teachers, administrators, and other staff and it is displayed on the college website and in the Handbook, which is commendable.

NSS activities of the institution make attempts through its social outreach programs and activities to mitigate the socioeconomic diversities and to imbibe a tolerant and harmonious living. The College sensitizes the students and the employees of the institution through various programs that promote constitutional obligations, values, rights, duties and responsibilities of citizens which enables them to conduct themselves as responsible citizens of the nation.

The observance of birth/death anniversaries of great personalities, the celebration of national festivals and conduct of value-based educational programs are the good activities practiced in the college to inculcate

values and social responsibilities in the students. Adequate initiatives have been taken by the institution to provide an inclusive environment focusing on tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities. The institution also celebrates different religious festivals to help students develop a spirit of brotherhood. The college encourages the use of eco-friendly practices and also organizes sensitization programs about it.

The two best practices implemented by the college are 1) the Science Society fund and 2) the Enhancement of self-confidence of girl students through awareness of legal laws.

Science Society fund was established by the contributions made by students and faculty for the welfare of students and the local community. This fund is used to help meritorious students from economically poor background by providing them with learning material and by waving off admission and examination fees, bus fares, etc. The fund is also used to assist poor and needy students living in remote areas who regularly attend college. Due to the lack of available transportation, students have been provided with bicycles in collaboration with the Rotary club, Hinganghat. Awareness programs especially related to health have been organized for local senior citizens of the community.

There has been a steady increase in the admission of girl students over the years and the institution has taken the initiative to conduct many awareness programs about their legal rights, and duties, and also to prepare them to fight against injustice and social crimes. But many female students, despite their potential, are unable to pursue higher education due to parental pressure to get them married at an early age and due to poverty.

Swaranjali, the music festival, where Vidarbha's newest artists from all over the state convene and perform is claimed to be the institutional distinctiveness for it is the first college in the region to host such a program.

As the only PG college in the vicinity, the college caters to the postgraduation aspirations of its students by introducing new PG courses. The institution has a Study center YCMOU, which provides an educational platform for students who are unable to attend college on a regular basis, which is truly commendable.

The institution's vision and mission is to provide quality education to rural students. According to student enrolment statistics, 75% of graduate students are female out of which 90% come from economically disadvantaged backgrounds. Although "Science Society fund" and "Enhancement of self-confidence of girl students through awareness of legal laws" are the two best practices notified by the college, one of the areas of the Institution's distinctiveness in line with its vision, priority, and thrust since its inception, is its significant contribution to the rural population in the region by extending Higher education in Arts, Commerce, and Science domains.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:

- The only college in the region has both UG and PG courses with 2(f) & 12(B) approval from UGC
- Adequate land for future development
- Diverse student population with more than 60% belonging to the reserved category
- Adequate Infrastructure for Teaching, Learning, and Extension activities
- Satisfactory Extension activities

- Institution conducted Green and Environmental Audit-Phase I
- Science Society Fund to aid bright students from poor financial backgrounds.

Weaknesses:

- Lack of autonomy, especially in designing curriculum.
- Permanent teaching posts are not filled up.
- Inadequate financial resources to develop research facilities.
- No vocational courses or skill-oriented Add on courses.
- Lack of incubation centres and start-ups
- Infrastructure for science laboratories needs to be upgraded.
- Lack of hostel facility for boys.
- Documentation to be improved.

Opportunities:

- Enhancing employability opportunities for students by introducing skill-oriented courses.
- Sustained use of ICT in the learning process.
- Encourage staff and students to register for UGC online courses.
- Provide professional development programs and trainings for teachers and non-teaching staff.
- Encourage research-oriented activities among teachers and students.
- Scaling up existing PG departments as Research departments.
- Establishing new PG Departments with Research Centers.
- Improve industry-institute interface through linkage / functional MoUs
- Start incubation centers with a focus on entrepreneurship.

Challenges:

- To promote and improve research culture in the institution
- To make Extension activities and outreach programs stronger
- Removing constraints in the appointment of teaching and non-teaching staff
- Starting UGC recognized Certificate/Diploma Add on courses
- Encouraging Staff to take up Major projects funded by NGOs or other funding agencies
- Encouraging students to register for online MOOC courses to promote integrated learning
- Motivating students to opt for higher studies
- The Placement Cell, Career Guidance Cell, and Research Cell need to be strengthened.
- Attracting more external funding through research proposals

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- NCC unit to be established.
- Industry, need based and job oriented UG and PG programmes (vocational) to be introduced.
- Implement UGC Add on courses to enhance students' skills and employability.
- Establish new PG Departments with Research Centers.
- More proactive role of IQAC, Research Development, Career Guidance & Placement Cells.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. BYJU JOHN	Chairperson	
2	DR. DINESH CHANDRA RAI	Member Co-ordinator	
3	DR. LATA MARINA VARGHESE	Member	
4	Dr. N R Mohan	NAAC Co - ordinator	

Place

Date